

STINGRAY WEBSITE

our new website - same URL as before: www.fecstingrays.org

ACCOUNTS

All swim and synchro families have been given an account on our new website. If we have an email address for you, you have been sent a password with instructions on how to access all parts of the site. We want to encourage everyone to log in and update all their information. We especially want to keep the email addresses up to date, since this is how we will be communicating with everyone throughout the season. These accounts can be used to look up your kids' times, sign up for volunteer hours, etc.

TO SIGN INTO YOUR ACCOUNT

You were sent a password by the TU system, which you might want to change the first time you sign in, so you can remember it. Once you sign in, you will have access to all the pages on the site. Some pages are designated only for members, some are for the general public, so once you are logged in, there will be more to see.

Once signed in, you can then sign up for events and volunteer hours, etc.

MEMBERS

An account can have multiple members - the members are the swimmers. The account is the family. A member should not be listed under more than one account - it screws up the system. Divorced parents, or extended family members (grandparents, etc.) will have to share the account to have access. Team Unify integrates with our Meet Manager software to keep track of all the swimmers' times. This is important for all the swim families, since they will be able to log on and see all of their own kids' times over the season (and past years). This applies to SWIM families only.

BILLING

IGNORE THIS!!! The only reason we have 'billing' tabs is because it's tied in with the volunteer hour system. "[\\$ My Invoice/Payment](#)" (listed on the lefthand side of the site) is where you will be able to track your volunteer hours worked. Unfortunately, we can't change the wording on that.

MEETS

Meets are listed under Meets/Events, and will also show up on the Calendar.

TO SIGN UP FOR A MEET

Firstly, if you plan on attending a meet, you don't have to do anything.

If your swimmer cannot make it to a meet, you should sign him/her out of it. First, sign into your account.

After you're signed in, click on Meets/Events (red tab under the title banner)

Find the event you're interested in and click on 'attend this event' (helps to use the drop down category menu at the top to choose 'SWIM' or 'SYNCHRO' events only, then you won't see any of the wrong meets)

The page says 'Event Sign-up' at the top, and the tab says Athlete Signup

Under that (and under the date and description and such), your swimmer should be listed - click on his/her name

This page says Athlete Event Signup - By Day/Session

There's a dropdown menu titled Signup Record- have it select NO (if they're not coming) and click on the Save Changes button at the bottom of the page.

There will be automatic reminders coming out a week prior to each meet that will instruct you to 'commit' if you plan on coming. This is just the way the system words it, and we cannot change it at this time. Just remember that if you canNOT make a meet you will need to go in and 'uncommit' your swimmers.

TEAM STORE

Part of our agreement with Team Unify is to host their 'Team Store' which offers TYR and Finals swim products. I believe we get a 40% discount.

TEAM SUITS

Listed in the Team Store under Stingray Team Suits (in yellow).

People will be able to order directly from the site, and suits will be sent to their homes.

SPIRIT WEAR

Listed under Logo Gear, the sponsor T-shirts, sweats, shorts, hats, etc. Ordered through our Clothing person, NOT paid for online.

EVERYTHING ELSE

Anyone can order anything through the store. There are really good prices on 'Grab Bag' suits, where you pick a style and size and they send you whatever color/print they have on hand. Right now, I believe you can get a girls suit for about \$15.

Other suits and goggles and such are also available.

VOLUNTEERS

SETTING UP THE VOLUNTEER SYSTEM

Swim and Synchro each require a certain number of volunteer hours or shifts in order that your volunteer deposit check not be cashed. The system will keep track of what you have signed up for, and whether or not you completed those hours.

TO SIGN UP FOR VOLUNTEER JOBS

Sign in and go to Meets/Events and click on the meet you want to sign up for

Scroll down to find an empty slot and click on the checkbox, then the 'sign up' button at the top (there is also a 'remove sign up' button if you change your mind).

TO TRACK VOLUNTEER HOURS

Sign in under your family account

Go to "[\\$ My Invoice/Payment](#)"

Click on 'Volunteer Hours' tab to see that your hours worked have been properly credited to you. If there's a problem contact the volunteer coordinators (listed on the 'coaches' page of the site).